

# Intellectual Property Policy

## 1. Policy Statement

1.1. Any published material produced by ThinkReliability (such as workbooks and posters) is owned solely by ThinkReliability and protected by copyright. These items may not be copied, reproduced or translated in whole or in part without the written permission of ThinkReliability. To obtain written permission, please contact the Policy Officer at [info@thinkreliability.com](mailto:info@thinkreliability.com).

1.2. Any individual or independent company working with ThinkReliability retains ownership of any individual elements, ideas, and information it contributed and is free to use those elements, ideas, or information independently.

1.3. Intellectual property created by ThinkReliability employees shall be owned by ThinkReliability if said intellectual property was created within the normal scope of their employment, if ThinkReliability resources were used to create the intellectual property, or if the property expands upon ThinkReliability intellectual property.

1.4. Cause Mapping is a registered trademark of Novem, Inc. dba ThinkReliability.

## 2. Definitions

2.1. Intellectual Property includes any patentable invention, any copyrightable subject matter, or trade secret.

2.2. Copyright is a form of protection provided by the laws of the United States to the authors of "original works of authorship," including literary, dramatic, musical, artistic, and certain other intellectual works.

2.3. A trademark is a word, phrase, symbol or design, or a combination of words, phrases, symbols or designs, that identifies and distinguishes the source of the goods of one party from those of others.

2.4. Copyright infringement is the unauthorized use of material that is covered by copyright law, in a manner that violates one of the copyright owner's exclusive rights, such as the right to reproduce or perform the copyrighted work, or to make derivative works.

## 3. Violations of Policy

3.1. Copyright infringement may result in legal action.

3.2. Questions or concerns regarding this policy should be addressed to the Policy Officer at [info@thinkreliability.com](mailto:info@thinkreliability.com).

This policy was last reviewed on October 23, 2013.